



ROLE DESCRIPTION

VOLUNTEER COMMUNITY FIRST RESPONDER

Directorate:	Community Response
Reports to:	Volunteer Co-ordinator Community Response Manager
Hours of Work:	Voluntary hours that are suitable for the Responder Minimum of 10 hours per month
Role Purpose:	To provide early life saving treatment to patients in the local community and to continue to promote positive CFR group activity.
Responsible for: a) Staff b) Resources	None Responder equipment and PPE including Trust issued mobile phone when on call

1. To attend local emergency calls to patients within the defined call out criteria as set by the Trust which may include attending a call to assist the crew on the scene
2. To provide emergency care for patients until the ambulance arrives. Community First Responders must be prepared to stand back once more highly qualified help arrives e.g. ambulance crew or GP. When required to, provide continuing care under direction of the ambulance crew or GP.
3. To use an Automated External Defibrillator (AED), and Trust approved equipment when indicated and provide effective care until help arrives.
4. To provide a concise verbal hand-over to the ambulance crew on their arrival. Where time and patient condition permits to start completing a Community First Responder incident report form at the scene.
5. Complete paperwork as appropriate e.g. Incident summary sheet, cardiac arrest data collection form.
6. All applicants will be required to attend an initial mandatory training course supported by the Ambulance Service. Students will be required to be competent in their practical and theory assessment on completion of the course.
7. There is on-going local training that you must attend and be assessed as competent at each assessment to continue to volunteer as a Community First Responder.

PERSON SPECIFICATION			
KEY COMPONENTS		Assessed by:	E/D
Qualifications	To be willing and able to provide emergency first aid as appropriate following training	A/F interview	E
	A current full driving licence and access to a road worthy car with a current MOT and insurance	Document check	E
Skills and Knowledge	To communicate well and to be able to provide reassurance to the patient and relatives	A/F interview	E
	To understand the need for confidentiality at all times	A/F interview	E
	To be able to carry a responder bag at the approximate weight of up to 20 kilograms.	Assessment test	E
	To be willing to undertake all training requirements for the role	A/F interview	E
Experience	To remain calm under pressure and be able to demonstrate empathy in stressful situations	A/F interview	E
	To have an interest in supporting the Community through volunteering	A/F interview	E
Personal Attributes	To be able to demonstrate care and respect to all members of the community and provide a service which is free from bias, prejudice and discrimination	A/F interview	E
	To have an interest in supporting the Community through volunteering	A/F interview	E

Additional role information

1. The number and nature of these calls are difficult to predict, however it would be anticipated that a group would respond to at least one emergency call a week.
2. Community First Responder will not knowingly be asked to attend unsafe or potentially violent incidents, or any other incidents which require specialist skills e.g. maternity cases.
3. Community First Responders will also reserve the right to decline any incident they wish.
4. To attend and successfully complete mandatory training requirements.

The Trust is committed to the safeguarding and promoting the welfare and safety of children and vulnerable adults and expects all staff, other workers and volunteers to share this commitment.

As this volunteering role will be working with children and adults at risk, this role requires an enhanced Disclosure and Barring Service with barred lists check and request to consent to the DBS update service and other appropriate pre-employment checks.